



UNDERGROUND STORAGE TANK CLOSURE PERMIT APPLICATION FORM

This form serves as an application for a closure permit for storage tanks. The City of Fremont's Underground Storage Tank Closure Guidelines should be referred to when preparing this closure plan and when performing tank closure. Attach additional pages as necessary.

Two copies of this closure plan must be submitted to the City of Fremont's Hazardous Materials Division at least **30 days prior** to the intended date of closure. State Forms A and B must be submitted with this plan. A \$250 deposit must be made with application submittal, against which an hourly review and inspection fee will be charged. Inspection fees will be billed in 15 minute increments. Charges incurred above the deposit amount will be billed directly to the facility. Upon approval, permits are valid for sixty days. The Hazardous Materials Division must be notified 96 hours before closure activities begin. Cancellation or rescheduling of inspections must occur a minimum of two hours in advance of the scheduled event to avoid a minimum 30 minute charge (\$31.00).

This form is also to be used as application for closure permit for aboveground tanks. Permit fees for aboveground closures differ from those listed above. Contact the Hazardous Materials Division for more information on aboveground closures.

GENERAL INFORMATION

Business Name: _____

Business Address (where tanks are located): _____

Mailing Address: _____

Business Phone Number: _____

Responsible Officer: _____

EPA Waste Generator Number: _____

Property Owner Name, Address and Phone Number: _____

Contractor's Name

(company overseeing closure): _____

Business Address: _____

Business Phone Number: _____

Responsible Officer: _____

Contractor License Number and Class: _____

SITE MAP: Attach an 8-1/2" x 11" map that identifies the location of the tanks and their associated piping, buildings on the property, and streets surrounding the facility. Blueline drawings will be accepted ***in addition to*** an 8-1/2" x 11" site map.

TANKS: Complete the following table.

TANKS TO BE CLOSED

Tank #	Contents	Capacity	Construction Material	Year Installed	Above or Below Ground?
1.					
2.					
3.					
4.					
5.					

Will all tanks and piping be removed during closure? Yes_____ No_____

If not, provide explanation:_____

(Any piping left in-place must be properly sealed. Tanks shall not be closed in-place without documentation from a structural engineer and approval of this office.)

CLEANING AND PURGING TANKS: Identify methods for removing materials, cleaning the tank(s), containerizing residual materials and cleaning solutions, and for rendering the tank(s) inert prior to removal. The Hazardous Materials Division requires a minimum of 25 pounds of pelletized dry ice per 1000 gallons of tank volume and the use of a lower explosive level (LEL) indicator meter to verify that flammables have been purged. LEL readings must be below 20 percent, and oxygen readings below 10 percent. All hazardous wastes transported offsite must be accompanied by a hazardous waste manifest.

SAMPLING AND ANALYSES: Describe where and how soil or water samples will be taken and complete the following table. Include a description of sample packaging and transport. All samples must be transmitted to a State-certified laboratory under proper chain-of-custody protocol.

SAMPLE ANALYSES TABLE

Tank #/Piping	Sample Type (Soil/Water)	Number of Samples	Test Method

SOIL REMOVAL: Provide a brief description of procedures to be followed if contamination is encountered during removal activities. Does the site have adequate space for aeration activities? Has the BAAQMD been notified of the tank closure?

CONTRACTORS: List the names, addresses, and phone numbers of **all** contractors that will be involved in closure activities. This includes excavation contractors, waste transporters, disposal or reclaim facilities, and analytical laboratories. Analytical laboratories must be State certified. INCLUDE contractor license numbers and license classes, EPA waste transporter numbers, TSD registration numbers and laboratory certification numbers for the appropriate contractors. Hazardous Substance Removal Certification is required for the primary contractor and/or subcontractors operating backhoes and excavators.

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

License/Certification/EPA #: _____

Responsibilities: _____

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

License/Certification/EPA #: _____

Responsibilities: _____

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

License/Certification/EPA #: _____

Responsibilities: _____

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

License/Certification/EPA #: _____

Responsibilities: _____

MANIFESTS, CHAINS-OF-CUSTODY, AND REPORTING:

Will Hazardous Waste Manifests be used to transport all waste materials, tanks and piping off-site to a disposal or reclaim facility? Yes_____ No_____

Will chain-of-custody forms be used to document all sample transfers from the site to the analytical laboratory? Yes_____ No_____

Two copies of a Final Closure Report must be submitted ***within 60 days*** of tank closure to the Hazardous Materials Division which describes the closure activities, presents the sample analyses results (with copies of the lab reports and chain-of-custody forms) and documents the final disposal of waste materials, tanks, and piping (including copies of the hazardous waste manifests). This report **MUST** be certified by a registered civil engineer or geologist.

Signature
(must be signed by tank owner)

Date

Title

Print Name

PLEASE SUBMIT TWO COPIES OF THIS DOCUMENT TO THE HAZARDOUS MATERIALS DIVISION OF THE CITY OF FREMONT.